

Monday, December 5, 2022

To whom it may concern:

I am writing this character reference letter on behalf of Dr. Elizabeth Silva. During her time with the City of Albuquerque's Violence Intervention Program (VIP), not only did she display great intelligence, but she also demonstrated great skill in adaptability. She is a fast learner and really believes in the concept of being a team.

Her ethics and professionalism are impeccable and I really want to drive the point home that I always felt supported by her. She was hired to take on the role of special projects manager, but because of some unforeseen events, she became our division manager. I've never seen anyone so easily and incredibly fast learn how to administer and provide oversight for grants. She learned how city budgets work and that is no small feat.

I was the first credible messenger hired for VIP and I started with the social services coordinator position. I am now the Social Services Manager and Dr. Silva was imperative in my growth as leader and manager. Her door was always open for anyone who needed to bend her ear. She created an environment of support and a culture of care in the office.

Dr. Silva will be a great asset, addition and Rockstar on any team. She is humble and genuinely cares about the community. She will enhance any organization that hires her.

Respectfully,

*Angel Garcia*